

## Request

To: Chief Executive Officer of Maruhan Janpan lao

Regarding: Request for relief of Payment installment

I, name....., Age:.....Occupation:  
.....,Current address at village:....., District.....  
province.....,

<b>Loan purpose</b>	
<b>Account number</b>	
<b>Mobile Number</b>	

I'd like to propose to you as below:

.....  
.....  
.....

Due to in recently I have insufficient income to pay for installment

	Source income	Amount income	What impact to income
<b>Income before Covid 19 infection</b>			
<b>Income during Covid 19 infection</b>			

So, I write this request to you for consideration.

at,....., ວັນທີ...../...../2020

**Requester**

**Name:.....**

**Remark:** please enclose document to prove that how income was impact by Covid 19 infection: such as letter of unemployment from employer, order to close business, or other related document.